

2010 WVT Board Committees

Finance	Standing Committee
<ul style="list-style-type: none"> Collaborate & communicate with staff & all other committees to oversee and track all financial components of the organization. Present monthly written report to Board 	<p>Phillips(C) Burns Vanderkleed</p> <p><i>Ex-officio: Stout (Pres) Simpson (VP)</i></p>
<p>Responsible for:</p> <ul style="list-style-type: none"> Budget development Budget oversight Audit 	

Governance	Standing Committee
<ul style="list-style-type: none"> Collaborate & communicate with staff & all other committees to determine and design opportunities for Board training, vacancies, Strategic Plan progress, etc. Present monthly written report to Board 	<p>Boswell (C) Schueler</p> <p><i>Ex-officio: Stout (Pres) Simpson (VP)</i></p>
<p>Responsible for:</p> <ul style="list-style-type: none"> Board training Board Manual Nominating Strategic Plan oversight Policies & Procedures Bylaws Compliance 	

General Committee Info
<ul style="list-style-type: none"> A Board Member is assigned to only ONE committee (his/her primary responsibility) but may serve on an additional committee if s/he wishes. Each committee will: <ol style="list-style-type: none"> determine regular monthly meeting time appoint a secretary to provide written report to the office no less than 10 days prior to the monthly Board meeting select a representative to serve on the Strategic Plan Implementation committee Operational committees will invite non-Board Trust members to join committees, thus involving more stakeholders and providing feeder system for future Board members and Trust leadership.

Marketing & Special Events	Operational Committee
<ul style="list-style-type: none"> Collaborate & communicate with staff & all other committees to assess needs and develop strategies for Fundraising, Special Events, Marketing, etc. Present monthly written report to Board 	<p>Booth Klink Lahr West</p> <p><i>Additional members from Board & Membership:</i></p> <p>Boswell</p> <p><i>Ex-officio: Stout (Pres) Simpson (VP)</i></p>
<p>Responsible for:</p> <ul style="list-style-type: none"> Special Events Fundraising Marketing 	

Properties	Operational Committee
<ul style="list-style-type: none"> Collaborate & communicate with staff & all other committees to assess ongoing property needs and opportunities. Present monthly written report to Board 	<p>Andrew (CC) Bray (CC) Dekker Schaffner</p> <p><i>Additional members from Board & Membership:</i></p> <p><i>Ex-officio: Stout (Pres) Simpson (VP)</i></p>
<p>Responsible for:</p> <ul style="list-style-type: none"> All current properties & property projects CHDO oversight Furnishings & Contents Maintenance & Improvements Insurance & Liabilities 	

Ad Hoc Committees	
<p>Simpson (C) <i>plus ONE representative from each current committee</i></p>	Strategic Plan Implementation
	<ul style="list-style-type: none"> Develop 5-year implementation timeline and budget. Oversee Board & Staff planning and compliance Present monthly written report to Board
<p>Boswell Phillips</p>	Policies & Procedures
	<ul style="list-style-type: none"> Review, develop and propose to Board such Policies & Procedures as needed to reflect WVT's mission and operations and also to conform to accepted and legal nonprofit governance standards. Present monthly written report to Board
<p>Klink Carson</p>	Technology
	<ul style="list-style-type: none"> Determine the technology needs of the organization Develop initial budget and acquisition timelines Develop, oversee and evaluate staff training Present monthly written report to Board

Preservation	Operational Committee
<ul style="list-style-type: none"> Collaborate & communicate with staff & all other committees to coordinate and oversee all preservation-related events, activities, and publications. Present monthly written report to Board 	<p>Carson Curtis(CC) Newman(CC)</p> <p><i>Additional members from Board & Membership:</i></p> <p>Soodek</p> <p><i>Ex-officio: Stout (Pres) Simpson (VP)</i></p>
<p>Responsible for:</p> <ul style="list-style-type: none"> Advocacy Policy & Opportunities Endangered Structures Education Programs Publications With Staff, develop & coordinate Preservation Month activities with ALL other Committees 	

Executive Committee	
<ul style="list-style-type: none"> Oversee and coordinate all Board duties and operations Present written report to Board within 1 week following each meeting 	<p>Stout Pres Simpson VP West Past Pres Phillips Treas Schueler Sec Boswell Bd. Rep.</p>
<p>Responsible for:</p> <ul style="list-style-type: none"> Set Board agenda Act on behalf of the Board when instructed or during on-demand situations which occur between Bd. meetings Establish ad-hoc committees as needed Serve as the Personnel Committee Oversee & Evaluate the Executive Director 	

PLEASE NOTE!

Prior Committee responsibilities transferred to Staff:

- May Membership Campaign
- Plaque Program
- Website & Internet Communication Oversight and Updates